



## **20<sup>th</sup> July 2021 PETT PARISH COUNCIL MEETING AGENDA**

I hereby give notice that a Meeting of Pett Parish Council Meeting will take place on 20<sup>th</sup> July 2021 at 7.30pm, at Pett Village Hall and you are hereby summoned to attend.

*Signed M E Philo* Mary Philo (Clerk to Pett Parish Council) on 15<sup>th</sup> July 2021  
(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

### **AGENDA**

#### **Facemasks to be worn but can be removed to speak**

#### **1. Formalities**

##### **1.1 Establish quorum**

(LGA1972 sch12, 12/28/45)

##### **1.2 Apologies and reasons for absence.**

(LGA1972 sch12, 12)

To approve Councillor Terrell's absence due to shortage of workers in the hospitality sector following Covid.

##### **1.3 Declarations of interest and whether prejudicial.**

**1.4 To consider any requests for dispensations that have been received in writing prior to the agenda date.**  
(Code of Conduct)

#### **2. Agreement of Previous Meeting Minutes**

To agree the minutes of the 5<sup>th</sup> May 2021 as a true record.

#### **Adjournment of the Meeting for Public Time**

Reports from District Councillors

Questions and comments from the public on items on the agenda.

#### **Reconvening of the Meeting**

#### **3. To decide whether to extend the Delegation to the Clerk to 21<sup>st</sup> September 2021**

(Local Government Act 1972 section 101)

##### **3.1 Decisions made under delegation (for information only):**

The Chairman responded to the government consultation about online meetings.

#### **4. Planning**

##### **4.1 Appeals**

APP/U1430/D/21/3270951/2750 RR/2020/2334/P 2 Long Croft, Pett Level: erection of two bay garage (no opportunity to submit comments but previous representations are forwarded to the Planning Inspectorate).

##### **4.1 Enforcements**

ENF/167/21/PET The Retreat and Woodpeckers Cottage Pett Road: Installation of French Doors and a 4 foot raised decking area without planning permission.

ENF/167/21/PET Cinca Cottage Pett Road: Separate Dwelling/ Annexe on site.

ENF/240/21/PET 2 Brambletyne, Pett Road: Breach of condition on RR/2010/2341/P.

#### **4.2 Planning Decision notified**

RR/2021/442/P Laurel Cottage, Mersham Brook Lane: proposed single storey extension, internal and external alterations and external material changes – granted.

RR/2021/144/P Blue Moon, Pett Level Road: replace existing softwood balcony with increased steel balcony - granted

RR/2021/459/P Down Cottage, Pett Road: Proposed bay window, first floor cladding, conversion back to garage, in and out drive. Repositioning of entrance door to porch - granted

For information only

#### **4.4 For Information only**

RR/2021/1173/TN Warren Cottage Pett Level Road: Replacement of existing pole with 1 x 8 metre wooden pole (6.35 metres above the ground)

RR/2021/1257FN Lunsford Farm Land at Pett Road: Erection of agricultural barn.

#### **4.5 Applications to be considered**

**RR/2021/843/P Dogwood, Cliff End, Pett Level: Proposed removal of kitchen window and installation of new doors. New window to bathroom. 1 no. velux window to kitchen. Creation of self-contained guest accommodation within existing footprint for family member/s or carer and internal alterations to facilitate the same**

**RR/2021/854/P Sea Bank, Chick Hill: Demolition of existing garage & dwelling; erection of dwelling and garden store with associated work**

**RR/2021/867/P Pett Level Road Garage Store: Proposed extension to workshop**

#### **5. Community Infrastructure Levy (£2,506.14)**

To consider allocating £1,000 to be spent repairing and improving footpath stiles on popular routes to facilitate continued use of these paths. Rother PROW to agree stile repairs/improvements and assist with contacting landowners

#### **6. Community Award Scheme**

To consider setting up a sub-committee to consider the possibility of setting up a community award scheme.

#### **7. Council Email**

To decide between the following options:

1. To keep the system as the present.
2. To keep the system as the present but to allow councillors to set up their own email addresses specifically for council business.
3. To move to a new system at an additional cost of approximately £400 a year.

#### **8. Public Open Space protection Order – Sleeping Rough**

**To confirm the renewal of the following order with respect to Pett Parish. The current order expires in November this year.**

**'b) No person, will sleep or deposit any materials used or intended to be used as bedding in any public space within the Restricted Area identified in Map 1. In the first instance, any person contravening this condition, will be given a warning, advice and/or sign posted to support services by Authorised Officers. The order will also apply to person lying down or sleeping in the open air or within a vehicle or other non-fixed structure such as a caravan or tent without permission for the Council. This includes shop doorways and car parks.'**

#### **9. Fire Emergency Control Room for Sussex**

To note that it is planned that the Fire Emergency Control Room for Sussex will be merged with the Surrey Station and comment if agreed.

#### **10. Allotments**

It has now been confirmed by several tree experts that the ash tree along the boundary will need to be taken down within the next 5 years as a result of the growing hollow in its trunk. Similarly there is another oak tree that needs more attention and the remainder of the boundary trees require dead wood removing and the canopy lifting above the car park. It is estimated that this will cost about £2,000. To agree to

delegate to the Clerk and Chairman the decision of which quote to accept.  
Contact has been made with the Pardii's to obtain their solicitors details.

## **11. Parish Matters**

### **Guestling and Pett Housing Needs Survey**

The draft report has been circulated to councillors. The final report has been posted on Pettnet and a summary will go in the parish news.

### **Tennis Court Drainage**

The work has been completed.

### **Recreation Ground Entrance gate**

Attempts are being made to solve the problem of ruts being made by vehicles near the recreation ground gate.

### **Play Area Broken**

Repair and replacement options are being investigated.

### **Dog Waste Bin at the Village Hall**

Still awaiting repair and is being chased.

### **Guestling Surgery**

The CCG has not recommended that the surgery be used by the Beaconsfield Road practice because it did not meet the CCG strategic needs. Further update to be made at the meeting.

### **RALC Report 15<sup>th</sup> July**

To be circulated.

### **Highways Issues**

Trying to fix dates for the next Strengthening Local Relations

Icklesham and Peasmarsh and looking into installing Black Cat radar speed recording devices.

### **Tree Warden**

Marcus Foster has agreed to become Tree Warden and has met with the chairman and Clerk to review the trees along the boundary between the village hall and the allotments.

### **Flood Warden**

We are still advertising for a volunteer.

### **Beach Check App – Volunteer(s) sought to update**

Twice daily updates on how busy the beach is

### **Parking Posters**

Highways has offered to include Pett Level in the county poster scheme which encourages drivers to park unselfishly. We are also checking with E.A if antilitter posters can be put up sea wall.

### **Archive Resource Centre**

ARC has decided not to use the new gallery room in the village hall and are seeking other premises.

### **7<sup>th</sup> August Village thank you – Punch comes to Pett**

A reminder that the event is for everyone to come along and enjoy themselves. Local organisations will be invited. Assistance on the day would be welcome.

## **12. Finances**

### **12.1 Bank Balances**

Current account balance as at 30<sup>th</sup> April £42,717.99, 31<sup>st</sup> May £38,062.64 and 30<sup>th</sup> June £ 37,335.03  
Project Remember £ 1,458.50

### **12.2 Receipts for May and June**

See end of agenda

### **12.3 Payments made since the last meeting (May)**

See end of agenda

### **12.4 Payments to be authorised**

£662.58	July Staff Salaries
£6.34	M Philo: Admin costs
£339.57	Impression IT: magazine print invoice 14417
£6,632.62	AIRS: Housing Needs Survey (vat £1,105.44) only to be paid once grant from Rother District Council is received.
£11,412.00	fgsPilcher: Tennis court drainage (vat £ 1,902)

### **13. Date of next meeting**

Tuesday 21<sup>st</sup> September 7.30pm, Pett Village Hall

### **May and June Receipts**

£55.00	Magazine advert: Tara Begbie Footcare (invoice 683)
50.00	Magazine advert: Fresh Start for Hens (invoice 679)
£220.00	Magazine advert: Country Carers (invoice 685)
£6.00	Magazine Sales
£50.00	Magazine advert: Rye Arts Festival (invoice 686)
£50.00	Magazine advert: A A Farnes Electrical (invoice 678)
£30.00	Allotments late hirer fee from last year
£15.00	Magazine Subscriptions
£55.00	Magazine advert: Rother Pest Control (invoice 689)
£110.00	Magazine advert: Gem Autos (invoice 687)
£55.00	Magazine advert: Events Travel (invoice 687a)
£885.00	Allotment hire fees for 2021
£55.00	Magazine advert: Telly Addicts (invoice 688)
£8.00	Magazine Sales Cash

### **May and June Payments**

£15.90	EE Limited: April mobile phone
£652.23	BHIB Council Insurance Fee
£1,320.00	Heringtons LLP: Closing the file on the recreation ground surface water easement
£339.57	Impression IT: magazine print invoice 14326
£328.06	Impression IT: magazine print invoice 14285
£39.95	P Felton: Refund for concrete post mix for noticeboard
£312.00	Rother District Council: Annual fee for emptying two dog waste bins
£8.50	S Adams: Refund for magazine collection from printers
£800.00	St. Mary and St. Peter: donation for grass cutting of the cemetery (Burial Authority)
£662.58	May Staff Salaries
£15.90	EE Limited: May mobile phone
£750.00	Public Works Loan Board: Hall grant loan payment
£130.00	Moody Sewage: 15 <sup>th</sup> June cesspit empty
£25.87	Southern Water: Allotments November 2020 to May 2021
£339.57	Impression IT: magazine print invoice 14367
£16.69	M Wilkins: refund for Magazine collection from printer
£662.58	June Staff Salaries