



## **15<sup>th</sup> SEPTEMBER 2020 PETT PARISH VIRTUAL COUNCIL MEETING AGENDA**

I hereby give notice that a **Virtual** Meeting of Pett Parish Council will take place on  
15<sup>th</sup> September 2020 at 7.30pm  
and you are hereby summoned to attend.

*Signed M E Philo* Mary Philo (Clerk to Pett Parish Council) on 16<sup>th</sup> July 2020  
(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

Members of the Public are welcome to join the meeting through the Zoom platform on  
<https://us02web.zoom.us/j/86373189835?pwd=d1ZtdWk5QXp1cFFiVUtsV1VPWjVoZz09>

If you wish to speak, members of the public are requested to advise the Clerk by email that they wish to  
speak by 5pm on the 15<sup>th</sup> September 2020 (clerk@pettnet.org.uk)

### **AGENDA**

#### **1. Formalities**

- 1.1 Establish quorum** (LGA1972 sch12, 12/28/45)
- 1.2 Apologies and reasons for absence.** (LGA1972 sch12, 12)
- 1.3 Declarations of interest and whether prejudicial.**
- 1.4 To consider any requests for dispensations that have been received in writing prior to the agenda date.**  
(Code of Conduct)

#### **2. Co-option of a new councillor**

Having advertised the vacancy in July Rother District Council Democratic Services advised the Parish Council could co-opt to replace the vacancy, residents have been asked to come forward if they are interested. **To agree to co-opt John Case**

#### **3. Agreement of Previous Meeting Minutes**

**To agree the minutes of the 17<sup>th</sup> July 2020 as a true record.**

#### **Adjournment of the Meeting for Public Time**

Reports from District and County Councillors

Questions and comments from the public on items on the agenda.

#### **Reconvening of the Meeting**

#### **4. Policy Statement Regarding Council Communication**

In accordance with the council's Communication and Media Policy, the public are reminded to address any queries, in writing, to the Clerk. Any replies are confidential to the addressee as per Data Protection Legislation and should not be published. The council will only respond to enquiries made in this way and will not respond to comments on social media.

#### **5. To Review the Delegation to the Clerk during Coronavirus 19**

**To agree to renew the delegation to the Clerk the day to day running of the parish council and delegation to the Clerk in consultation with the Chairman and Vice Chairman responding to planning applications and**

any other major issue, till 17<sup>th</sup> November 2020

(Local Government Act 1972 section 101)

Or

If a time extension till the next meeting is not allowed, to agree the delegation to the Clerk in consultation with the Chairman and Vice Chairman to respond to planning applications that fall between the bi-monthly meetings. (Local Government Act 1972 section 101)

#### **5.1 Decisions made under delegation (for information only):**

Agreed to add new playbark under the climbing tower in the playground

Agreed to obtain traffic safety signs from Highways and put them up in the village.

### **6. Planning**

#### **6.1 Enforcements**

ENF/98/19/PET 4 Arthurs Close: Material Change of use of residential land to mixed use – Permitted development

#### **6.2 Appeals**

2676 Warren Cottage, Land at Pett Level Road: Erection of two detached houses together with detached garages and associated works – Dismissed.

#### **6.3 Planning Decision notified**

See end of agenda

#### **6.4 Application to be considered**

**6.4.1 RR/2020/1402/P Stone Sea and Love Shack: Variation of condition 2 imposed on RR/2017/1457/P to amend location of external stairs**

**6.4.2 RR/2020/1496/P Watermill House, Watermill Lane: Single storey timber orangery to replace existing conservatory**

**6.5** For information only. RR/2020/1429/PN Glen View, Pett Level Road: Notification for Prior Approval for the erection of an extension which would extend beyond the rear wall of the original dwelling by 6 metres, for which the maximum height would be 3 metres and for which the height for the eaves would not exceed 3 metres.

### **7. Finances**

#### **7.1 First Quarter Financial Report**

See end of agenda. Details of April May and June receipts and payments made to and by the parish council are available on [pettnet.org.uk](http://pettnet.org.uk). Balance as at 31<sup>st</sup> July £32,318.53. and as at 31<sup>st</sup> August £30,878.18. Since April Project Remember £1,458.50

#### **7.1 Receipts for July and August**

See end of agenda

#### **7.2 Payments made for July and August**

See end of agenda

#### **7.3 Payments to be authorised**

£285.50 Impression IT: September Magazine print invoice 14013

£648.68 Staff: Salaries

£189.60 RoSPA: Safety inspections for play area and recreation ground

£80.00 JLC Country Landscapes Limited: Moving and spreading bark under cargo net

£220.00 JLC Country Landscapes Limited: repairing gates to allotments

£3.33 Appledore Parish Council: A share of a box of paper

### **8. Pett Sports Association**

Investigation of drainage issue reported along the west side of tennis court: the broken drain and cover to be included with this.

## **9. Community Infrastructure Levy**

Discussion on how to move forward

## **10. Parish Matters (for information and not for discussion)**

### **Temporary Highways signs stating 'Remember 30mph', 'Speed Kills' and 'Slow'**

Following a suggestion by a resident, a majority decision under delegation was made to trial the idea. The posters were ordered. They were none in stock but 12 signs were delivered the first week in September and these have been put up to further enhance those already put in place by highways as a result of the current Fairlight closure. Highways recommend that these are on display for a few months at a time and can only be placed on street furniture. When Battery Hill is reopened these signs will be put up in Pett Level. There are only two places on Chick Hill and limited places through Pett and Pett Level. .

### **Summer Traffic Congestion at Pett Level**

Parish and District Councillors have contacted the Police Commissioner, Highways and the Police about the congestion at Pett Level at the weekends with increased visitor numbers. A virtual meeting involving Pett Camber and Icklesham councillors, District and County Councillors, the Police (Highways gave apologies) was held to discuss the overall situation. A further meeting will be held to consider what actions might be taken in 2021. The increase in litter was also discussed.

### **Allotments**

Repair of the allotments gate posts completed. Work is ongoing on renewing the lease.

### **Recreation Ground**

Peter Felton has completed repair work to the sports pavilion, a piece of play equipment and to one of the main gates to the recreation ground. Bark underneath the cargo net in the play area has been replenished as required by the safety inspection. Mr A Dunlopp has kindly removed the pile of grass etc from the corner of the recreation ground. The bowls club have erected the new fence along the western boundary. A new noticeboard for the recreation ground has been purchased. Mr and Mrs Barker are to sign final copies of the easement. A quote has been requested for improving the drainage around the tennis court.

### **Pannel Lane Road Closure**

### **Report from Pett Village Hall**

**Work on other noticeboards is ongoing**

**Strengthening Local Relations Meeting 23<sup>rd</sup> September with Highways**

**Revised proposals for changes to the Fire Service are out for consultation**

**The bus service through Pett has returned to full service.**

**Report on virtual meeting with Community Led housing team**

## **11. Date of next meeting**

17<sup>th</sup> November 2020, 7.30pm. Location to be determined.

## **Information for the agenda**

### **Planning Decisions Notified**

RR/2020/200/P Fernleigh, Pett Road: Proposed extension of rear dormer window, single storey rear extension, demolition of existing garage and construction of a new single storey side extension, open porch to front elevation and extended revised patio area – Approved Conditionally

RR/2020/438/P 3 New Coastguard Cottage, Toot Rock: Proposed improvements to existing loft accommodation including the addition of a front dormer and enlarged rear dormer with Juliette balcony – Approved Conditionally

RR/2020/459/p High Elms Farm, Pett Road: Proposed single storey rear extension to form study and utility area along with internal alterations. Flue for wood burning stove. 2 no. sun pipes and 1 no. Velux window. Proposed replacement roof tiles with slates to property. Proposed detached workshop – Approved Conditionally

RR/2020/486/P The Lookout Chick Hill: Demolition of existing bungalow dwelling, terrace, annex and garage and erection of replacement dwelling with lower ground floor garage, bin store and terrace landscaping –

Approved conditionally

RR/2019/2622/P Elmara, Pett level Road: Demolition of dwelling and creation of replacement – Approved conditionally

RR/2019/2623/P Ketlock Farm, Watermill Lane: Demolition of agricultural building and construction of replacement agricultural building (part retrospective) – Approved conditionally

RR/2020/340/P Stone Sea and Loveshack, Pett Level Road: variation of condition 2 imposed on RR/2017/1457/P to allow the addition of a wood burning stove and flue to Stone sea – Approved conditionally

RR/2020/280/P 6 Watermill Lane Cottages, Watermill Lane: Excavation of an area of land within the garden to form new reduced level area with embankment to accommodate an outbuilding to be used as occasional family room – Approved conditionally.

RR/2020/438/P 3 New coastguard Cottage, Toot Rock: Proposed improvements to existing loft accommodation including the addition of a front dormer and enlarged rear dormer with Juliette balcony – Approved Conditionally

RR/2020/533/P Toot rise, Toot rock: Demolish existing storage building and replace with garage building – Approved conditionally

### **Pett Parish Council First Quarter Financial Report 2020 -2021 (19<sup>th</sup> July 2020)**

The normal pattern of expenditure (payments) and income (receipts) was affected by the COVID-19 pandemic. The 23 March saw the country go into lock down till the end of May with a limited and steady relaxation of guidelines since then. The council was reduced to basic running but it played a part in the setting up the Pett arm of Rye Mutual Aid which helped the vulnerable who were required to shield and other residents in isolation. The group will continue to run whilst needed. Pett PC donated £500 to the group back in April but the donation has since been recovered from the Hastings Direct Fund. Residents were kept up to date with how to stay safe and changes on guidelines through the website while the Pett and Pett Level News went online only. On the recreation ground the play area and pavilion were closed but the ground was kept mown and pleasant for those out taking their daily walk. At first, the council was unable to hold any meetings but once virtual meetings for parish council were made legal, Pett PC delegated the daily running of the council to the Clerk in consultation with the Chairman and Vice-Chairman and has held shorter virtual meetings to deal with priority matters.

#### Current Account

Total receipts for the quarter are £12,639 principally made up of the first half of the Pett Parish Council share of council tax £11,500 and £760 from the Pett Allotment Society being the annual hire charge for the plots. The numbers of those interested in allotments has been boosted as a result of the virus and the opportunity it provides for a safe outdoor past time. While the magazine was not delivered advertisers were given time in lieu so receipts are down.

Total Payments for the quarter are £6,159 with £1,624 still to be cleared for the period making a total of £7,783. £1637.67 being outstanding payment to id verde for the 2019 village maintenance contract and £120 for 2019 payroll. Large still outstanding costs from the previous financial year include the repairs to the play area £520; cost for the surface water drainage easement (reserve of £2,000); £100 for the 2019 allotment lease rental charge to Mr Pardi. Some progress has been made on both of the latter but final papers are still to be signed. Charges for the current quarter of this financial year have been much as expected.

As at the 30<sup>th</sup> June 2020 the bank balance stood at £32,250 (taking into consideration unrepresented amounts). In addition to outstanding invoices the council holds within the current account the following ring fenced sums:

Noticeboard military canal (1,800.00)

Noticeboard Wreck post (£1,000.00)

Pavilion works (2,100.00)

Community Infrastructure Levy (2,506.14)

Reserve 50% precept (£10,000.00)

### Project Remember

The Roll of Honour in the Methodist Church was repainted at a cost of £60 bringing the balance to £1,458.

#### **July and August Receipts**

£500.00	Grant from Hastings Direct for Covid-19 assistance
£50.00	Magazine Advert: Funnell & Perring
£9.33	Idea PC: share of Clerk's Mobile Phone
£100.00	Magazine Advert: Surelock
£100.00	Magazine Advert: Five Villages Home Association
£50.00	Magazine Advert: 1066 Garden Services
£15.00	Magazine Subscription
£100.00	Magazine Advert: Complementary Therapist

#### **July and August Payments**

£33.58	EE Mobile: Phone for Clerk (vat £5.04)
£648.68	Staff: Salaries
£9.37	P Felton: Refund for materials for bench repair
£285.00	Impression IT : August Print invoice 13990
£39.07	P Felton: Refund for materials for pavilion and gate at recreation ground
£34.13	EE Mobile phone for the Clerk (vat £5.04)
£30.00	B Kirkham: Delivery petty cash
£648.68	Staff: Salaries