



21st JULY 2020 PETT PARISH VIRTUAL COUNCIL MEETING AGENDA

I hereby give notice that a **Virtual** Meeting of Pett Parish Council will take place on
21st July 2020 at 7.30pm

and you are hereby summoned to attend.

Signed M E Philo Mary Philo (Clerk to Pett Parish Council) on 16th July 2020

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

Members of the Public are welcome to join the meeting through the Zoom platform on

<https://us02web.zoom.us/j/81869306053>

If you wish to speak, members of the public are requested to advise the Clerk by email that they wish to speak by 5pm on the 21st July 2020 (clerk@pettnet.org.uk)

AGENDA

1. Formalities

1.1 Establish quorum

(LGA1972 sch12, 12/28/45)

1.2 Apologies and reasons for absence.

(LGA1972 sch12, 12)

1.3 Declarations of interest and whether prejudicial.

1.4 To consider any requests for dispensations that have been received in writing prior to the agenda date.

(Code of Conduct)

2. Agreement of Previous Meeting Minutes

To agree the minutes of the 19th May 2020 as a true record.

Adjournment of the Meeting for Public Time

Reports from District and County Councillors

Questions and comments from the public on items on the agenda.

Reconvening of the Meeting

3. To Review the Delegation to the Clerk during Coronavirus 19

To agree to renew the delegation to the Clerk the day to day running of the parish council and delegation to the Clerk in consultation with the Chairman and Vice Chairman responding to planning applications and any other major issue, till 15th September 2020 (Local Government Act 1972 section 101)

3.1 Decisions made under delegation (for information only):

RR/2019/2622/P Amended plans Elmara: General comment - while it is aware of the potential problems of the wind turbine, it no longer feels that the site would be overdeveloped.

The spare green metal bench at the Recreation Field to be installed on the tennis court

4. Planning - None

5. Finances

5.1 Internal Audit Review

No recommendations or comments were made. The Internal Auditor signed off on the Annual Return

5.2 To agree the Statement of Internal Control as at the 31st March 2020

5.3 Following review the governance assumptions of Section 1 of the Annual Governance and Accountability Return, to agree Section 1 of the Annual Governance and Accountability Return year ending 31st March 2020. Chairman and Clerk to sign

5.4 Following review, to agree section 2 of the Annual Governance and Accountability Return year ending 31st March 2020

6. Pett Sports Association

6.1 Investigation of drainage issue reported along the west side of tennis court: the broken drain and cover to be included with this.

6.2 Note that a request to modify the guidelines for trustees for Pett Sports Association has been received and the issue is being investigated.

7. RALC – Speeding Initiative

To agree in principle to acquire a data recording speed camera alone or as part of a group (Marsham Parishes) to participate in the RALC speeding initiative. Outline provided within the RALC report.

8. Parish Matters (for information and not for discussion)

Neighbourhood Watch has been set up by Caroline Turner.

Report that Rother District Council Cards designed by school children have been well received by the vulnerable and those in isolation.

Pett Mutual Aid will be continuing its work until further notice.

District Councillors have contacted the Police Commissioner about the congestion at Pett Level at the weekends with increased visitor numbers.

Repair of the allotments gate post ongoing.

Peter Felton has repaired a wooden slatted bench along the southern boundary of the recreation ground.

Peter will look at the damage to one of the main gates to the recreation ground.

The Old Town Doctors' practice has vacated the Guestling Surgery. The District Valuer has to inspect the premises before any other practice can apply to take it on. Covid-19 has restricted further progress.

The Police have issued an order preventing the leader of the anti-immigration group from visiting Pett Level.

Work on noticeboards is ongoing

RALC Meeting Report attached.

SSALC Seminar Effective Communications and Engagement in a Post Lockdown World Report attached.

Mr and Mrs Barker have agreed the easement and the final copies are to be signed.

Strengthening Local Relations – Highways have agreed to add a further SLOW road marking on Chick Hill.

Friars Hill is to be resurfaced at a date to be confirmed.

A letter from Pett Parish Council was sent regarding the Consultation on the proposed changes to the fire service but no response has been received.

A draft Code of Conduct has been issued by NALC. Councillors are encouraged to respond individually.

As result of Covid-19 the bus service has been reduced to Saturday service all week. Complaints have been received.

Community Led housing team have requested a meeting with councillors. Arrangements are being made.

Rother Rural Trust can assist residents in difficulties as a result of Covid-19 with small financial grants; contact the Clerk for details.

9. Date of next meeting

15th September 2020, 7.30pm. The government guidelines recommend that parish council continue to hold virtual meetings. Changes to allow hybrid meetings are in the pipeline but nothing had been announced by the date of the agenda.

Procedure for Pett Parish Council Virtual Meeting

Platform for Virtual Meeting will be Zoom, please use the URL at the top of the agenda.

If you have not used Zoom previously, you will have to download a small program that allows you to communicate. The Chairman will accept you. Please be aware you may have to wait a few minutes if you join early or while others are joining ahead of you. Once you have joined the meeting, you will be muted; please

only unmute if you wish to speak. You may also find that any connection problems can be reduced if you attend using audio only, although it will probably be helpful if you switch on video.

Background to virtual parish council meetings

During COVID 19 pandemic central government has allowed parish councils to hold virtual meetings. This law remains active to May 2021. These virtual meetings may not be at the usual time but Pett Parish Council will endeavour to use the regular meeting days and times to deal with only urgent essential work. The 1972 Local Government Law section 101 provides for a council to delegate its powers to the clerk or to the clerk in consultation with 2 members of the council. During the pandemic Pett Parish Council has delegated much of the council's work in this way. These measures are being taken to comply with central government's requirements on social distancing.

Participation during a meeting

All participants are asked to remember not to interrupt when another person is speaking. The chairman will give everyone an opportunity to speak. While not speaking it would be helpful if participants could mute themselves to reduce background noise.

Notes for the Public

The Public is reminded to have emailed the clerk on clerk@pettnet.org.uk by 5pm on the day of the meeting to advise that they wish to speak at the meeting. During Public Time the chairman will call on you to speak on an item on the agenda only. Please remember that as a member of the public you are welcome to listen to the meeting after Public Time but must remain silent during it.

Notes for Councillors

At the start of the meeting the chairman will deal with formalities and agreement of past minutes. The Chairman will then open the meeting to the public, ask the county and district councillors to report if they wish to do so and then introduce any members of the public wishing to speak. Following that the Chairman will reconvene the meeting. Once the Chairman has introduced each item to be voted on, he will give each councillor an opportunity to briefly make a comment on the item. He will then return to each councillor to record their vote: For, Against, Abstain. There will be no items of general discussion. Councillors will be advised of progress on ongoing issues by email. When all items have been dealt with the meeting will then be closed.