



Pett Parish Council

Minutes of the Meeting of Pett Parish Council duly convened and held on Tuesday 19th September 2018 7.30pm at Pett Village Hall.

Present: Cllrs D. Penfold (Chairman), J. Dean and S. Ware.

In attendance: ESCC Cllr K. Glazier, RDC Cllr C. Saint, the Clerk M Philo and 30 members of the public.

2478. Formalities
Apologies: Cllrs Bird, Crouch and Wilkins LGA1972 sch12,12
Declarations of interest
Cllr Dean – item 9v) Allotments Code of Conduct
2479. Minutes of the previous meeting
It was resolved to agree the minutes of 21st August 2018 as a true record. LGA 1972 sch12, 19.1
2480. Matters Arising
Pannel Lane Campsite Planning Appeal – The parish council had made a further submission reiterating the points it had made previously. The date of the inspector’s response was unknown.
2481. Chairman’s Announcements
Condolences – the chairman expressed the council’s condolences to the family of Amanda Crisford at her recent passing.
Pett Level Rescue Boat Open Day - 26th August – As it had rained on the day the event was not as well attended as usual.
World War I Commemorations 11th November – The British Legion Service would be held at the Church of St. Mary and St. Peter.
Speedwatch – Now that the Fairlight /Guestling/Pett Speedwatch once again had a co-ordinator, the chairman called for volunteers from Pett.
Scam mail – The post office were warning residents to be watch out for scam mail. Posters would put on noticeboards.
Fashion Show –The Church of St. Mary and St. Peter would be holding a fashion show at the end of November.

The meeting was adjourned for reports from district and county councillors and questions from the public at 7.40pm

Lowering the voting age to 16 – Rother District Council had considered whether the voting age should be reduced to 16.

The Smuggler Planning Application - Members of “Save the Smugs” were in attendance and their

spokesperson reported on the open meeting attended by the applicant and local residents, held on Saturday 16th September to review the details of the application. The general concern was the loss of the last remaining pub in Pett Level, the size of the two proposed houses and that the business plan needed more detail. It was also reported that local residents appreciated the applicants' desire for a home and business. That said, it was advised that generally residents did not support this particular application. Following on from the meeting, a petition had then been raised against the planning application and a request had been made to the council to nominate The Smuggler as a Community Asset to give the community more time to work with the applicants, before any sale, to achieve a suitable resolution. It was clarified that whilst the parish council could make the nomination it was the district council that would decide whether to register it. The process did not take long and would also depend on whether the property owners objected or not. The district councillor had sought advice from planning officers on the following issues and had been advised thus: planning officers would wish to see developments remain close in height to that of adjacent buildings; commercial property such as a caravan site has no right to privacy from overlooking; planning officers generally accept the opinion of highways when considering access issues; planning officers generally accept the opinion of Southern Water on waste and foul water issues; The Smuggler was not part of a Site of Special Scientific Interest nor part of an Area of Outstanding Natural Beauty; it was standard practice for commercial properties to require a business structure to be retained and this would have to be built before any domestic properties and would be stated under Section 106 of any permission; any change of use application would be rigorously checked against the regulations. In response the applicant advised that they intended to submit amended plans.

The meeting was reconvened at 8.00 pm. Item 7 and then item 6 on the agenda were brought forward by the chairman.

2448. **It was resolved to register The Smuggler Public House as a community asset.** It was highlighted that the parish council would not be taking on the running of The Smuggler.

Community Right to Bid

Planning

2449. There were no enforcements or planning decisions notified since the last meeting.
2450. **RR/2018/2069/P The Smuggler, Pett Level Road - The demolition of existing public house and erection of two detached houses. It was resolved to object to the planning application. Council's comment available from the District Council Website.**
2451. **To agree to form a planning subcommittee to deal with applications that may have to be responded to between the bi-monthly ordinary meetings – terms of reference as attached.**

Finances

Pett Financial Regulations

2452. **Bank Account**
Bank Balances as at 31st August 2018 Treasurers £29,729.45 Project Remember £ 4,889.58

2453. **August Receipts**

From	Description	Amount
------	-------------	--------

PJ Turner	Parish magazine advert	invoice 533	£50 .00
Pett Butchers	Parish magazine advert	invoice 534	£ 50.00
Hastings & Rother Legal Services	Parish magazine advert	invoice 535	£100.00
Rother District Council	Final 50% Precept		£11,500.00

2454. Payments made since the last meeting – Roll and Scroll- Lest we forget bench £790.00.

2455. Agreement of payments to be made

Payee	Description	Vat	Gross Amount
M Philo	September Salary 9 hours per week (Net) plus 5 hours (amended figure upon receipt of salary slip)	N/A	£363.57
East Sussex Pension Fund	Employers/ employees pension contribution	N/A	£132.72
HMRC	September PAYE (amended figure upon receipt of salary slip)	N/A	£90.80
M Philo	Admin costs: room £17.34, car £37.68	N/A	£55.02
Impression It	September print cost invoice 12580	N/A	£290.07
Rother Responders	iPad SP1 AED and cabinet invoice RR/PPC/01 Cheque payment	N/A	£626.17
Pett Village Hall Management Committee	June, July and August meeting room hire invoice 152	N/A	£37.50
JLC Country Landscapes Limited	Recreation ground: repair to bench leg and play area gate latch	N/A	£35.00

An additional flyer was going to be printed on World War I Commemorations, the cost of which would be paid by the parish council.

It was suggested that the National Savings account be closed – item for the next agenda.

2456. **It was resolved to agree Pett Parish Council Financial Regulations** Best practice

2457. **Project Remember Working Party**

The bank account balance as at 30th August stood at £4,889.58. The planned works were now under way with most of the York stone down. The memorial had been cleaned so the inscriptions were now very clear. Positive comments had been received about this. The steps and path were still to be done. The bench had been delivered but was not in situ yet and the additional Forest of Dean stone plaque with the missing names had been ordered. The current focus was on low planting for the surrounding bed and moving of the flagpole. Some concern was advised regarding possible problems with the foundations for the pole. It was agreed to pay for the moving of the pole. On the 11th November there would be a service in the church and a rededication of the memorial. The group were considering publishing a book commemorating those fallen.

Upon the arrival of County Councillor Glazier, the meeting was adjourned at 8.35pm for his report.

The County Councillor would shortly be making his annual tour of roads in Pett with the Assistant Head of Highways and would be pointing out the section of resurfaced road still needing a central

line. In response to query he was asked also to review the dead tree on Hyde Park and the grips at Pett Level as the issue of flooding was not as yet resolved.

East Sussex Children's Services Department had been Ofsted inspected and been awarded outstanding in three out of four fields and good in the remaining one. Only 2 counties in the country had such high ratings.

In response to advice to the letter forwarded from the Police Commissioner Katy Bourne countering recent TV criticism of the numbers of officers in the county, it was suggested that an invitation was made to the commissioner to attend a meeting.

The meeting was reconvened at 8.45 pm.

Village Amenities

Parish Maintenance Contract

2458. Ongoing. The additional reduction in hedge height at the Recreation Ground had been carried out but needed some tidying up of arisings. The clerk had asked for quotes to cover the reduced number of urban verge grass cuts for 2019.

Recreation Ground

2459. The dead tree along the footpath and the willow bush by the tennis court edge were scheduled for removal on the 4th October.
2460. Easement – The Clerk had chased for an update.
2461. Sports Association Hire Agreement for the cricket square – A draft had been passed to the Sports Association to consider. The Sports Association Committee had responded querying the following: The area covered by the agreement should include the cricket outfield – suggested that this could be amended to include the outfield; concern was expressed about the condition not to cause unnecessary obstruction – suggested to amend to 'when not playing a match'; the Sports Association requested that it would be their responsibility to ensure that the clubs held the appropriate insurance, copies to be provided to the council.

Footpaths

2462. The Clerk had visited the area with a resident and reviewed the current signage and suggested various solutions: the addition to Rother District Sign on the promenade and on the Environment Agency stairs to indicate the direction of the toilets. Further, the footpath sign post at the entrance to Stonewalls should be re-installed and have an additional directional finger pointing to the toilets.
2463. The Clerk was making enquiries about the art work of the sign about the Royal Military Canal and hoped to make an application for grant funding

2464. The Clerk was making enquiries about the art work for the sign on the promenade about the sea forest.

Highways

2448. In response to a query it was advised that the Clerk was working on approval for a new village sign and the information had been forwarded from Traffic and Safety to Community Highways. The Clerk hoped to make an application to Highways for funding the cost of this sign. Cllr Glazier confirmed his support for the application.

2449. Speedwatch – as mentioned under Chairman’s announcements. In addition, it was intended to have sites in Pett reviewed.

2450. Allotments – Mr Pardii had been contacted verbally and it did seem possible that the lease could be renewed. The council advised to clarify to Mr Pardii the need to complete a renewal.

2451. Defibrillator – A defibrillator and cabinet had been delivered and Hannington given the go ahead to refurbish internally the kiosk and install the defibrillator.

2452. Website – Work was once again under way to publish more historic photos on the website. With the inclusion of outline details of current planning applications on the website the planning page had seen an increase in viewers.

Report from Representatives

2453. Village Hall – The online calendar showing hall availability was now complete and the hall was regularly used. The hall committee had decided to meet bi-monthly. Open Gardens had donated £500 to the hall and this had been used to acquire a more robust oven.

Information for councillors – None

2454. Date of Next Meeting – Tuesday 20th November 2018, 7.30pm Pett Village Hall

Signed By Chairman Date.....

Pett Parish Council
Planning Committee Terms of Reference

Agreed on the 18th September 2018

1. Constitution

- a. The Constitution of this Committee shall be seven (7) members of the council.
- b. The committee shall elect a Chairman and Vice Chairman at its first meeting following the Annual Statutory Meeting of the Parish Council

2. Purpose

- a. The Parish Council is a statutory consultee of the Planning Authority. The Committee has delegated powers to consider all applications passed to Pett Parish Council by the Planning Authority and make representations to the Planning Authority on the applications
- b. Any proposed representations to the Planning Authority to use its powers under the Town and Country Planning Act 1990 and the Building Act 1984 shall be considered by the Planning Committee which has delegated power on behalf of the Parish Council to make representations to the Planning Authority.
- c. On behalf of the Parish Council to make representations regarding:
 - i. Policy and planning structure of the Planning authority;
 - ii. Policy of the County Council as it relates to planning matters;
 - iii. Regional planning advice.
- d. To consider new legislation and policy as it relates to planning matters and report to the Parish Council its recommendations in this regard.
- e. Where the Planning committee consider a planning matter including policy or applications to be of significant importance they will refer a decision to the Parish Council for consideration. The decision as to significant importance rests with the Planning Committee.

3. Delegated Powers

- a. The Planning Committee are authorised to make binding decisions on behalf of Pett Parish Council with regard to all aspects of its Purpose as set out above provided the meeting considering any matter is quorate.

4. Quorum

- a. Three members of the committee shall constitute a quorum. If the numbers of councillors present (not including those debarred by reason of a declared interest) falls below the required quorum the meeting shall be adjourned and business not transacted shall be transacted at the next meeting, at such other date as the Chairman may fix or at the next meeting of the Parish Council, if this is appropriate.

5. Review

- a. These terms of reference will be reviewed annually.