



Pett Parish Council

Minutes of the Meeting of Pett Parish Council duly convened and held on Tuesday 17th September 2019 8.22pm at Pett Village Hall.

Present: Cllrs D. Penfold (Chairman), A Crouch, A. Dunlop, S. Ware, M. Wilkins and T. Rothwell.

In attendance: 5.

Formalities

2625. Apologies: Councillor Dean and District Councillor Bird. LGA1972 sch12, 12
Declarations of interest: Councillor Penfold had a prejudicial interest on planning application RR/2019/1925/P Fernleigh, Pett Road. Councillor Rothwell had a prejudicial interest regarding the funding of the Archive Resource Centre
Dispensations: None Code of Conduct
2626. Minutes of the previous meetings
Following discussion and a minor amendment to draft minutes of the 16th July, it was resolved to approve as a true record the minutes of the meetings held on 16th July 2019 and 27th August 2019.
LGA1972 sch12,19.1
2627. Matters Arising
Training Report – Clerk to arrange an informal meeting to review standing orders and the various issues that Cllr Rothwell wished to highlight from training.
Marsham Parishes Meeting – Next meeting 16th October 2019.
Village Hall – The hall now has a new sound system.
2628. Chairman's Announcements
Flower Show 27th July – In spite of rain the event had been a success.
Pett Level Preservation Trust Garden Party – This was well attended.
Macmillan Coffee Morning 27th September 10am till 1pm in the village Hall.
Harvest Home 28th September 7.30pm - Auction in Aid of Pett Lifeboat at the New Beach Club

The meeting was adjourned at 8.40pm

Closure of Pett Road from Chick Hill to the A259 on Monday 23rd September to 3rd October from 7am to 4pm – Large jetting machines will be moving along the road cleaning the drainage system. Cameras will also be used to map the system and to check for blockages and damage to the pipes. The works will be looking to resolve the regular blocking of the system and excavation work may be required at a later date. Whilst residents will be able to access their homes, they may have to wait a short while when the machines are working outside their homes.

Warning road signage on Pett Level Road around Canal Bank Lane – A resident had emailed about the danger to residents joining the road there from drivers taking the sharp bend too quickly. The resident suggested improved signage. The response from Highways Officers was that there was sufficient visible warning signs already there and that the taped metre tall metal post, at the end of the canal, was not a

remnant of a warning sign nor speed sign but a remnant of an information sign for the wildflower verge there, as evidenced by a photograph. The accident report for the area detailed accidents from drink driving which had resulted in minor injuries. No accidents had resulted from speeding.

Chick Hill Road Surface Slow Signs – Highways Officers had requested proof of these to be able to consider remarking them.

Carbon Neutral District Council – There had been cross-party support for the resolution to investigate making the council carbon neutral by 2030.

District Planning Committee Meeting – The district council was considering allowing more public speaking on applications dependant on the size of the application, which might include parish councils.

Rural Rother Trust – Parish Councils are asked to consider if they had any residents that may benefit from some financial assistance. The Trust is aimed at individuals rather than groups. A recent award had been to supply second hand furniture for a tent liver now in accommodation. Parish councils are also asked to consider donating to the trust.

RR/2019/1925/P Fernleigh – concern was expressed about the drainage system and foundations of the annex damaging the tree roots on the boundary and the closeness of the building to the neighbouring property boundary along with the possibility of their nearby trees falling onto the building.

The meeting was reconvened at 9.00pm

Finances

2629. Bank account balance
As at 31st August 2019 Project Remember £ 1,518.50 Treasurer's Account £ 35,431.19

2630. Receipts (income)

From	Description	Amount
August		
Dream Door	Parish magazine advert invoice 591	£100.00
Allotment	Annual rental	£560.00
The Royal Oak	Parish magazine advert invoice 582	£200.00
Canine Companions	Parish magazine advert invoice 581	£50.00
Iden PC	Mobile phone share May	£9.33
Hastings & Rother Legal Services	Parish magazine advert invoice 588	£100.00
Residents	Parish magazine subscription deposit 500089	£60.00
ESCC	50 % Highways funding for village gateway	£439.27
The Butchers	Parish magazine advert invoice 590	£50.00
Curtain Services	Parish Magazine advert invoice 593	£50.00
Rother District Council	2 nd half of the parish precept	£11,500.00

2631. Payments made since the last meeting – None.

2632. Agreement of payments to be made

Payee	Description	Vat	Gross Amount
September			
Staff	Total salary		660.08
PKF Littlejohn LLP	External audit fee invoice SB20190629	£40	£240.00
Care Signs Ltd	New sign for play area invoice 13823	13.50	£81.00
Impression IT	September magazine print invoice 13382	N/A	£355.25

EE Limited	Clerk's mobile phone	invoice VO1664150246	£4.93	£32.93
Peter Felton	Refund for materials for repairs to recreation ground items		N/A	£17.82
Mary Philo	Clerk's admin costs – ink		£3.49	£20.93

N.B the election cost is estimated at £1,472.

2633. **It was resolved to fund the Archive Resource Centre £200 towards initial start-up (Guestling Council have agreed £100 and Fairlight council have agreed £200).** Cllr Rothwell abstained from voting.
2634. **It was resolved to donate £120.00 to Fairlight Parish Council towards the cost of a second speed gun for the Marsham Community Speed Watch (total cost £ 357.10 excluding vat).** The Clerk was advised to apply the grant policy for all future requests for funding.
2635. The external auditor had completed its inspection of Pett Parish Council annual return 2018 – 2019 and has raised no concerns.
2636. **It was resolved to share the cost with Iden Parish Council for the Clerk's finance update seminar.** Total cost £ 120 plus vat.

Planning

Town and Country Planning Acts 1990 sch1/2010

2637. Enforcements Notified – 11 Glebe Cottages, Elm Lane – Construction of porch/conservatory.
Local Planning Authority (R.D.C.) Planning Decisions Notified
a) RR/2019/1621/P Little Orchards, Pett Road: First floor extension – granted
b) RR/2019/1336/P The Smuggler, Pett Level Road: Change of use of existing public house to mixed use comprising doctors surgery and café – granted
2638. The Smuggler Community Asset Nomination – Directly after the last council meeting Martin Hogarth had advised the council he had not been authorised by the 'Save the Smugs' group to state that the community asset nomination would be withdrawn if the change of use planning application for the Smuggler was granted. He further advised that the group would consider how to proceed once the change of use application was decided. The council had forwarded its comment on the asset nomination as per the meeting but had advised of Mr Hogarth's comment in the covering letter. A decision was still outstanding and planning officers had advised it may be a few more weeks yet.
2639. **RR/2019/1925/P Fernleigh, Pett Road: Demolition of summer house and erection of a single storey timber granny annex for ancillary use to main dwelling. It was resolved to oppose the application because the proposed building would reduce the neighbours' ability to use their garden as the building would be so close to the boundary. Also the application makes no mention of the trees located close to the boundary. Further it is believed that the proposed building would be seen from a public footpath. (One abstention)**
2640. **RR/2019/1961/T The Thatch Pett Level Road: Maintenance work to 2 pine trees – It was resolved to make no comment.**
2641. **RR/2019/1989/P Infield, Pett Road: Single storey extension to outbuilding with adjoining raised terrace and single storey shed. It was resolved to support.**

Village Amenities

2642. War Memorial
Paul King had been contracted at £15 an hour to care for the memorial and surrounding area approximately 1 hour per month – weed trim and edge. St. Mary and St. Peter Parochial Parish Council were agreeable of the terms for the war memorial maintenance. Agreement of wording and signing – item for next meeting.

2643. Village Maintenance
Parish maintenance contract specification. A further quote to the original contractor would be sought. Clearing the brambles annually at the allotments to be added to the specification.
2644. Play Area and Recreation Field Inspections
Small issues on the report had been rectified. Major points to be discussed at the next meeting. Pest control to be called in again to deal with mole hills.
2645. Replacement fencing for the entrance to recreation ground and hand rail for steps to footpath gate on recreation ground
It was resolved to contract Simon Mathews to replace the section of post and rail fencing along the southernly side of the entrance slope to the ground. Cost £387 plus VAT.
The hand rail near the bus shelter is the responsibility of Highways who, following a request to improve the rail, deemed that no work is required.
2646. Surface water drainage easement
The solicitors' draft agreement is to be forwarded to Mr and Mrs Barker to review.
2647. Highways
Road safety at Canal Bank - The council believed no further action was possible.
Road Safety on Pett Road near Tic Toc and the Butchers - Parking on both sides of the road was making it difficult for two way traffic. The dotted line marking the layby and no stopping hatching had been removed during resurfacing and had replaced; its replacement was considered one way to improve the safety. The issue to be discussed with the highway steward.
Closure of Friars Hill UK Power Network – The chairman had complained to UK Power Network that the road had been unnecessarily left closed for too long and as a result The Royal Oak had complained of unnecessarily losing passing trade.
Damaged trees opposite St. Mary and St. Peter – It seemed that as one of the residents had found that the planting of the trees had resulted in cars parking impinging on their drive, it was unlikely that residents would contribute to replacement trees. The council to consider which of the highways approved trees should be acquired as a replacement.
2648. Elm Lane Defibrillator
It was resolved to replace the kiosk glass to remove BT telephone signage. Cost £257.23 plus VAT.
2649. Allotments – **It was resolved to contract Paul King to trim the area along the rabbit fencing.** Cost £90.
However, it was suggested that this work be added to the village maintenance specification for the future.
2650. Noticeboards – following a meeting with stakeholders work is progressing with the design and information for the 3 noticeboards at Pett Level.

Information for councillors

2651. Polling Stations – The village Hall would continue to be used for polling.
2652. Next RALC meeting – 23rd October and Speeding Workshop 26th September.
2653. Post Office – It had been closed while the postmistress recovered from a broken ankle. It was opened again at the end of August.
2654. Housing Allocation Consultation had been extended due to minor alterations to the proposals.

- 2655. Neighbourhood Watch – Following on from the presentation prior to the meeting, Cllr Rothwell had offered to act as liaison between NHW and Facebook. Individuals could join NHW and receive the warnings about scams and the weekly incident report. The council would look into the parish becoming a no cold calling area.
- 2656. Next meeting will be Tuesday 19th November 2019 at 7.30pm Pett village hall. The meeting closed at 10.00pm.

Signed By Chairman Date.....

DRAFT